Army HSMS Newsletter

15 APRIL 2001

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HSMS V2.3 UPDATE

HSMS Development
The Army conducted a Configuration Management Board (CMB) working session on 22 MAR 01 to review and prioritize the ECPs. Testers of HSMS V2.3 and SP1 mostly generated these ECPs. On 11 APR, the Army attended the Joint Configuration Control Board (CCB) to determine the next release of the HSMS application. It was jointly decided to release a service pack prior to releasing HSMS V2.4. Approximately 26 ECPS will be incorporated into HSMS V2.3 SP2. We intend to field SP2 this summer. The Army will conduct another CMB to prioritize ECPs for the development of HSMS V2.4 prior to attending another joint CCB. We urge all HSMS users to provided input and request changes to continually improve the application. Please coordinate ECPS through the CAO and your respective MACOMs.

The Army is conducting the final operational testing of HSMS V2.3 SP1 application. We intend to initiate fielding of SP1 in May once the accreditation is completed.

Hardware Upgrades
We have started to receive new remote bar-coding hardware from the vendor. Following the release of HSMS V2.3SP1, PO-HSMS will ship two scanners (Symbol PDT7240) and docking stations to each HSMS installation. The CAO has been provided technical specifications and POCs for the new hardware.

Interfaces

The Logistics Interface Utility (LIU) is currently being operational tested at Fort Hood along with HSMS V2.3 SP1. The LIU will allow data transfer from SARSS/ILAP and IFS/Supply 2000 into HSMS, thereby reducing the need for double entry of data. The Communication Interface Utility (CIU) will be a centralized server that will filter data prior to sending data to specific installations for processing by the LIU. We have had difficulties coordinating an agreement to obtain the release of SARSS data. Until an agreement is reached, the LIU/CIU lacks the data to process. We expect the LIU and CIU to be fully operational this summer.

Due to the significant redesign effort of HMIS, the development of an HMIS/HSMS interface has been deferred. The requirements for an HMIS interface will be reviewed at the next Configuration Control Board (CCB) for potential acceptance into HSMS V2.4. AEC attended a Joint Application Design (JAD) meeting in March for the HMIS redesign efforts. The new HMIS (redesigned) is to be released in APR 02. AEC intends to have an interface for the new HMIS.

Crystal Reports
Seven Crystal Reports have been converted to the v2.3 format and have been validated against a V2.3 database. Seven reports are now available from the CAO. Eight reports are currently being reviewed against a V2.2 database and verified against a converted V2.3 database. These eight will be available by 16 April. The remaining twelve reports will be converted and validated soon thereafter. After your installation is upgraded to V2.3, please contact the CAO to obtain the new Crystal Reports.

POC for this update is Joseph K. Weihs, P.E., USAEC/WPI, (410) 436-1221.

HSMS 2.3 CONVERSION UPDATE

Twelve sites have been converted and have operational HSMS 2.3 databases.

1. Fort Hood
2. Detroit Arsenal
3. Kaiserslautern Industrial Center
4. Fort Belvoir
5. Tooele Army Depot
6. Hohenfels

7. Fort Lewis
8. Fort Richardson
9. Picatinny Arsenal
10. Deseret Chemical Depot
11. Camp Blanding – Server received and verified operational, site needs to load workstations.
12. Fort Wainwright
13. Connecticut National Guard

Three sites have been converted in-house

1. Missouri NG – Test database converted and validated. Site wants to delay final conversion and server build until 23 May.
2. Fort Leonard Wood – Test database converted and validated. Waiting for TNOSC to build v2.3 instance on server.
3. Fort Meade – Test database converted and validated. Site wants to delay final conversion and server build until 27 Apr.

We have 9 sites loaded on servers as of today. The databases will be converted as information is received from the ADBMs and fixes are made.

1. Camp Murray – Problem with conversion in waste module. CAO looking for a fix.
2. Camp Stanley – CAO ran 3 SQL's to make fixes. Database still has errors for ADBM to fix.
3. Camp Zama – New database.dmp file received. Verified and ready to convert.
4. Fort Drum – CAO evaluating information from ADBM to run an SQL fix.
5. Camp Carroll – Problem with conversion in waste module. Waiting for ADBM to correct errors.
6. Yuma Proving Ground – Problem with conversion in waste module. CAO looking for a fix.
7. Fort Irwin – Waiting for ADBM to correct errors.
8. Blue Grass Army Depot – New database.dmp file received. Database still has errors for ADBM to correct.
9. Fort A.P. Hill – Database still has errors. Waiting for ADBM to correct errors.

The following sites are in queue to be loaded. These sites have made all corrections they can, or have errors that they cannot correct, or the CAO is waiting for input from the ADBM.

1. Fort Jackson – Test database converted but site wants to convert again after new ADBM arrives.
2. Rock Island Arsenal
3. Fort Lee
4. Fort Campbell
5. Dugway Proving Ground
6. Fort Sill
7. Pine Bluff Arsenal
8. Fort Knox
9. Arizona NG
10. Fort Rucker

11. Schofield Barracks
12. Walter Reed Army Medical Center (2)
13. Fort Carson – On hold. Manufacturers table is too big for v2.3
14. Fort Huachuca – On hold. Manufacturers table is too big for v2.3
15. Fort Detrick/Site R – ADBM is merging the two databases for one conversion.
16. West Point Military Academy – Site is updating database structure before conversion.
17. White Sands Missile Range

Databases from the following sites have been sent to FRC for assistance in developing procedures to fix errors:

1. Fort Bragg
2. Fort Benning
3. Fort Bliss
4. Fort Sam Houston

The following site's conversions have been deferred pending resolution between the site and AEC.

1. Fort Gordon - Not resolved.
2. Fort Riley – Not resolved.

The sites are subject to change position in their list or even change lists on a daily basis as we get responses from them.

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US ARMY EUROPE REUSE CENTER INITIATIVE UPDATE

The US Army Europe (USAREUR) HSMS community is moving forward with implementing HSMS 2.3 as the software tool for hazardous material and hazardous waste tracking. Since the Reuse Center Orientation Workshop for Area Support Groups (ASGs) was held from 22-25 January 2001 in Würzburg, Germany, several ASGs have taken positive steps towards Reuse Center implementation and transition to HSMS 2.3.

Hohenfels Training Area (100th ASG) and Kaiserslautern Industrial Center (KIC, 26th ASG) are now operating HSMS version 2.3. Both Hohenfels and KIC personnel have supplied positive feedback regarding the new software. User-friendly data screens, flexible user-configuration options, and easy navigation controls are just some of the new features that USAREUR personnel are excited about.

Mr. Mike Huettel from the 100th ASG has moved forward with their Reuse Center implementation concept first outlined during the January Reuse Orientation workshop. Mr. Huettel has successfully secured facilities and personnel for a complete ASG Reuse Center implementation. He is currently scheduling briefings with all 100th ASG decision makers to secure command commitment and additional resources. Mr. Alfons Harrer has already created a central Reuse Center at the 100th ASG Regional Supply Support Activity (RSSA) in Vilseck, Germany. The 100th ASG Reuse Center communicates often with the KIC Reuse Center to help distribute serviceable excess throughout USAREUR. Mr. Harrer and Mr. Huettel look forward to continued progress with their program, most importantly the implementation of HSMS 2.3 as the software-tracking tool.

The 98th ASG Reuse Center at Faulenberg Kaserne is tentatively scheduled to consolidate with the Schweinfurt hazardous waste collection yard. This move could facilitate the incorporation of both material and waste tracking at the Reuse Center level. KIC is already working hard to incorporate the HSMS 2.3 waste module into their existing business practices.

The next USAREUR Reuse Center Workshop is tentatively scheduled for the week of June 11, 2001 in the Kaiserslautern area. Mr. Klaus Peter Fränger and the KIC staff have agreed to host the workshop. Details will be released soon.

Contributed by Kristin Wray, Dynamac Corporation

! IMPORTANT !

HSMS TRAINING DATES

The HSMS v2.3 ADBM schedule is as follows:

- **24 April – 2 May 2001** at the AEC Computer Training Facility, Aberdeen Proving Ground-Edgewood Area, (APG-EA) MD – **This class is full.**
- 1st Quarter Fiscal Year 02 – Proposed date for next ADBM class.

ADBMs have first priority for available course slots.
Army GS employees, followed by installation on-site HSMS contractors, Corps of Engineer HSMS implementation contractors and others are welcome to attend on a space available basis. The course is open to all personnel with Army HSMS associated individuals having priority. The AEC funds the course instruction. In addition, AEC provides travel/per diem funding for one attendee **per newly implementing installation**. Replacement ADBMs or additional personnel must be funded by the respective site or organization for the travel and per diem.

For more information on ADBM Training or to register, please contact:

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Functional User Training – Sustainment (FUT-S). FUT-S is new (FY01) additional hands-on user training available to installations that have implemented HSMS. FUT-S is designed as non-installation specific hands-on user training which is geared toward new users or users looking for refresher training on the functionality of the HSMS software. FUT-S instruction includes all HSMS software modules. FUT-S provides installations with a mechanism to help train personnel who are new to the program due to personnel rotation and support for advanced learning initiatives.

The FUT-S schedule is as follows:

- **24-26 April 2001** – **THIS CLASS HAS BEEN POSTPONED AND WILL BE RESCHEDULED AT A LATER DATE.**

- **10-12 July 2001** – at the AEC Computer Training Facility, APG-EA, MD (16 slots available)

NOTE: If your installation has HSMS Users that did not or were not able to attend v2.3 transition training then AEC highly recommends the FUT-S. The AEC funds the course instruction. Installations or the sending organization must fund the attendee travel and per diem for course attendance. For more information on FUT-S Training or to register, please contact: HSMS Customer Assistance Office (CAO) at 1-888-800-7242 or hsms@saic.com
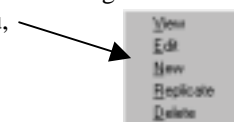
NEW HSMS USERS

New users in HSMS 2.3 are added using the **Administrative…Users** menu option. There are three ways to add a new user from the Users data grid:

1. Copy an existing User;
2. Edit an existing Personnel record; or
3. Add a completely new Personnel/User record.

To copy, edit, or add new records, you can:

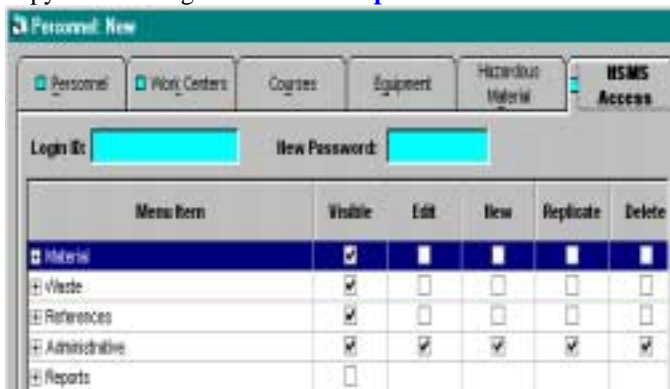- Right-click in the data grid which will bring up the context menu,

- Use the **File** menu, or
- Click one of the buttons ( ) on the toolbar.

Copying an Existing User

As in HSMS 2.2, a HSMS User must also have a Personnel entry. However, HSMS 2.3 allows you to record the Personnel entry and the User entry at the same time. When you copy an existing User record, all the information from the template record is copied into your new record. This includes all the information on the Personnel, Work Center, Courses, Equipment, Hazardous Material, and HSMS Access tabs.

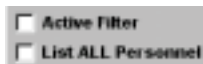To copy an existing record, highlight the record you want to copy in the data grid and select **Replicate**.

Note that the HSMS ID on the Personnel tab and the Login ID and New Password on the HSMS Access tab for a copied record are blank. If your site uses HSMS-generated HSMS IDs then HSMS will generate a new HSMS ID for your new user. You can edit any of the information on each tab to correctly reflect the new user.
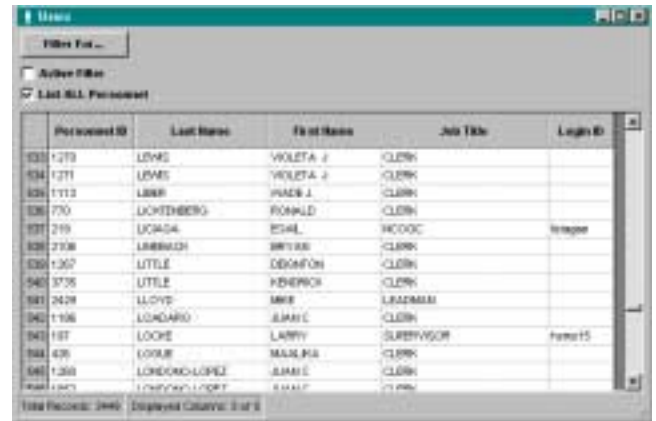
Editing an Existing Personnel Record

As with HSMS 2.2, you may have recorded a person as a Personnel entry; however, you may not have recorded them as a User in the HSMS application. By default when you access the Users data grid, the only entries shown are Personnel who have already been defined as Users.

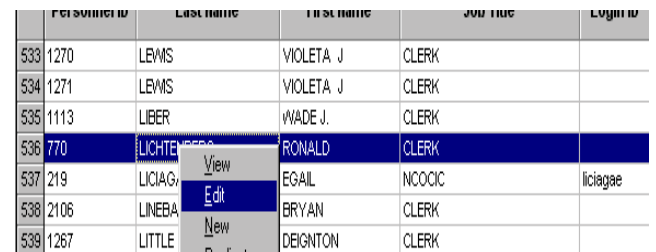To list all Personnel, toggle the checkbox next to List ALL Personnel on. The contents of your data grid will then contain all Personnel records in your database.

HSMS Users will have a Login ID entry listed for their records. The records with blank Login ID entries can become HSMS Users if you edit their records.
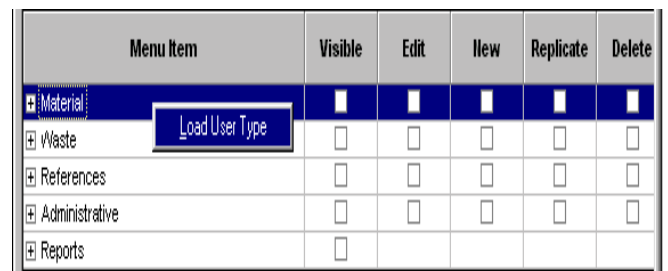
To edit a record, highlight the Personnel record and select **Edit** from the context menu.

Note that the HSMS Access tab will be immediately displayed for users created using this method. By default, new Users have NO access to any of the HSMS menu items.

You have two options for providing the new User with menu access. You can manually select options in the Access grid or you can right click in the grid and select **Load User Type**.

After loading the User Type, you can then further modify the User's rights by selecting and deselecting checkboxes as necessary.

Adding a New Personnel/User Record

The remaining option is to add a completely new record into the HSMS database. Select **New** from the context menu.

This action will open a completely blank Personnel: New record display. You must then manually complete all the fields for your new Personnel/User record. The required tabs for Personnel, Work Centers, and HSMS Access must be successfully completed prior to saving the record. The HSMS ID must be unique for the new user so that it is not confused with existing records. The Login ID should also be unique.

Note if your site uses HSMS-generated HSMS IDs, you will not have the option of modifying the HSMS ID.

Contributed by Jerry Hartley, Dynamac Corporation

HSMS WEBPAGE

New information has been posted to the HSMS Webpage at http://aec.army.mil Click on the HSMS Logo.

MATERIAL SAFETY DATA SHEETS (MSDS)

Army users may now access a DoD web site to view and print MSDSs. The web site is operated by the Defense Logistics Information Service and contains the same data that is available on the Hazardous Materials Information System quarterly CD-ROMs (DoD 6050.5-L). The web site is at http://www.dlis.dla.mil/hmis/ For further information, contact Sandy Gorba, U.S. Army Packaging, Storage, &

Containerization Center, DSN: 795-6622 or Pat Cowin, U.S. Army Center for Health Promotion and Preventive Medicine, DSN: 584-5484.

HazMat on the Web is also available via this Air Force website www.hazmat48.wpafb.af.mil and provides free access to such information as MSDSs, Environmental Safety and Occupational Health (ESOH) information, and EPA/DOT/OSHA/NRC rules and regulations. HazMat on the Web is used widely throughout the Air Force in many Environmental, Safety and Occupational, Health organizations, as well as other base support, research and development, and acquisition agencies. HazMat on the Web provides centralized access to information for specialists such as Industrial Hygienists, Health and Safety Professionals, HazMat Teams, Environmental Experts, Toxicologists, and Occupational, Primary Care and Emergency personnel. If you have any suggestions or comments, please email Pam Hixon at pam.hixon@wpafb.af.mil or Glerick Dale at glerick.dale@wpafb.af.mil . For immediate support, you can call (DSN) 785-6815 or (commercial) 937-255-6815.

NEW ADBMS?

Due to a variety of circumstances, installations may experience personnel turnover/change. If your installation experiences a change in ADBM personnel, PLEASE contact the CAO ASAP at (888) 800-7242 or hsms@saic.com with the contact information for the new ADBM.

NEW INSTALLATION POC?

As installations experience personnel turnover, the installation HSMS POC may change. If your installation experiences a change in the HSMS POC, PLEASE contact Mr. Bill Tagalicod at (410) 436-1241 or william.tagalicod@aec.apgea.army.mil with the new contact information.

PROBLEM REPORTS

PROBLEM:
The User wanted to know if they start using the HW module and complete the HM/HW tracking cycle, how much effort would it take to get their TRI reports from HSMS? How many "buttons" will they need to push in order to produce the TRI report?

RESOLUTION:

TRI reporting deals with releases to the environment on a yearly basis. An example of a release would be emissions into the air, runoff into a nearby water body, or disposal in a landfill. Of course, you only have to report those chemicals for which you reach the TPQ. You'll find these TRI chemicals with the standard TPQ on the SARA list in HSMS and HSMS automatically notifies you when you've tripped a threshold. You must clearly define your processes (to include the process algorithms) in order to ensure HSMS is properly tracking chemical releases during HM usage. Each time you disposition a product as "used" from the material disposition screen, HSMS will allocate the appropriate release information (detailed in your process algorithm) to the proper Form R section in the database. This release information is used for the Part II, Sections 1 through 6.1.

The remaining Form R sections (6.2 through 7) deal with off and on-site waste disposal methods. HSMS 2.3 has improved data collection for these sections. Although you will not see much in HSMS 2.2, in HSMS 2.3 you will see that this information will be drawn from your waste module tracking when you disposition waste containers. HSMS asks you where this container is being disposed of offsite, if it is being recycled, etc. This information is then added to the proper Form R section in your database. Of course, there are exemptions that can be applied to many TRI chemicals. You can either specify these exemptions by each product with the article exclusion flag in the materials list attached to every site specific process, or you can back out the exempt chemical totals at the end of the year to see if you've actually reached a reporting threshold. In conclusion, although the waste module will help you reach some of your Form R reporting needs, process algorithms are another key piece of the puzzle.

Contributed by Kirk Jones, Dynamac Corporation

PURPOSE OF THIS REPORT

The purpose of this newsletter is to keep the U.S. Army community abreast of ongoing activities associated with the implementation of HSMS and to distribute summary articles that provide useful items of interest to all concerned members. It is recognized that this publication now transcends the Army community and embraces other military services and Federal agencies. This Newsletter is not limited to items of interest focused on the HSMS software but encompasses the entire spectrum of hazardous materials and waste management business practices as they pertain to the HSMS Program.

Everyone is invited to submit articles, problem descriptions, comments, or other pertinent information of interest to fellow members. If possible, keep article size to one-half to three-quarters of a page. Mail (e-mail) your items for publication, and we will add them to the newsletter version that follows their receipt.

Send all input to: HSMSNews@dynamac.com

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UPCOMING EVENTS

APRIL 2001	
16-20 April	Material Support Center Korea – FIV
23-26 April	NDIA Conference – Austin, TX
23-27 April	Pohakuloa Training Area - FIV
APRIL 2001	

23-27 April	Tripler Army Medical Center - FIV
24 April – 2 May	ADBM Training at APG-EA, MD
30 April – 4 May	Camp Casey, Korea – FIV
30 April – 4 May	Camp Humphreys, Korea – Installation

MAY 2001	
7-11 May	Material Support Center Korea – Installation
7-11 May	Camp Humphreys, Korea – FUT
14-18 May	10th ASG Okinawa – Installation
14-18 May	9th RSC Hawaii – FIV
14-25 May	Camp Humphreys, Korea – Inventory
14-18 May	Material Support Center Korea – FUT
21May – 1 June	Material Support Center Korea – Inventory

JUNE 2001	
4-8 June	Camp Casey, Korea – FIV
4–8 June	Tripler Army Medical Center, Hawaii – Installation

JUNE 2001	
4-8 June	10th Area Support Group, Okinawa - FUT
11–15 June	Pohakuloa Training Area Hawaii – Installation
11–15 June	Tripler Army Medical Center Hawaii – FUT
11-22 June	10th Area Support Group, Okinawa - Inventory

18-29 June	Tripler Army Medical Center - Inventory
18-22 June	Pohakuloa Training Area - FUT
18-22 June	Material Support Center – Korea Installation
18-22 June	9th RSC Hawaii – Installation
25 June – 6 July	Pohakuloa Training Area Hawaii – Inventory
25–29 June	9th RSC Hawaii – FUT

JULY 2001	
2–13 July	Pohakuloa Training Area Hawaii – Inventory
10–12 July	Functional User Sustainment Training – APG, MD
16-20 July	Camp Casey Korea – FIV
30 July – 3 August	Fort Stewart – Installation

AUGUST 2001	
6-10 August	Fort Stewart – FUT
13 August – 1 September	Fort Stewart – Inventory
20-23 August	P2 Conference San Antonio, TX

AUGUST 2001	
20-24 August	Camp Casey Installation
27 August – 1 September	Camp Casey – FUT

SEPTEMBER 2001	
4-14 September	Camp Casey - Inventory